

National Registry Program Director

Verify Initial Course Completion and Practical Skills Completion

Program Directors are responsible for validating the competency of candidates seeking National EMS Certification. While titles may vary slightly by state, i.e. *Program Coordinator* or *Course Coordinator*, Program Directors are responsible for verifying successful course completion for all certification levels. In most states, Program Directors are also responsible for verifying successful practical skills completion for BLS levels.In order to perform either function, program Directors must be associated with an EMS education program which has been verified within the National Registry system.

Here's how to do it:

Verify Initial Course Completion:

- 1. Log in with your username and password.
- 2. Under "My Current Role", select Program Director.
 - The instructions for how to add the Program Director role to existing account are found on the *INFORMATION FOR PROGRAM DIRECTOR* page on NREMT.org. A link to the page can be found in the footer of the website.
- Clicking the Select button will return a list containing the names of candidates who have submitted an online application to the GENERAL INFO 3. Expand the Manage NREMT and indicated that they are attending your EMS education program PROGRAM DIRECTOR TRAINING OFFICER **Candidates** option Application on the left menu and Home Application Level FMT select Course Program Director News Completion Locate A Psychomotor Select Exam Verification. Request Exam In order for your students to be eligible for National Registration, you must attest to their successful completion of your EMS Materials education program, competence in CPR in the following areas: Manage Candidates 4. Select the · Adult, 1 and 2 person CPR Early Eligibility Verification Child and infant CPR: appropriate level. Course Completion Adult/child/infant obstructed airway maneuvers Verification Practical Skills Verification as well as the following EMT Skills Roster Review Course Verification Legend: NOS - Not Our Student NCC - No Course Completion 5. Mark candidates SCC - Successful Course Completion No Action - Candidate Stays on List appropriately, Displaying 8 Candidates Last Name, First Init. Course Completion Date SCC No Action IOS NCC according to the top Allen, P 5/17/2018 ۲ legend. Boura, Z . 5/19/2017 12/4/2017 Guttuso, B \bigcirc ۲ Hatcher, M ۲ 5/12/2018 12/4/2017 hussein, m ۲ 6. Read the attestation Pichon, N 5/17/2017 ۲ statement. then click schexnaydre, c ۲ 12/1/2016 the Submit button. 12/1/2016 washington, k



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Verify Practical Skills:

- 1. Log in with your username and password.
- 2. Under "My Current Role", select Program Director.
 - The instructions for how to add the Program Director role to existing account are found on the *INFORMATION FOR PROGRAM DIRECTOR* page on NREMT.org. A link to the page can be found in the footer of the website.
- 3. Expand the Manage Candidates option on the left menu and select Practical Skills Verification.
- Select the appropriate level. Note: Program Directors can only verify BLS practical skills.

GENERAL INFO PROGRAM DIRECTOR TRAINING OFFICER	Clicking the Select button will return a list containing the names of candidates who have submitted an online application to the NREMT and indicated that they are attending your EMS education program. - Application			
Home	Application Level:			
Program Director News				
Locate A Psychomotor Exam	Select			
Request Exam Materials	In order for your students to be eligible for National Registration, you must attest to their successful completion of your EMS education program, competence in CPR in the following areas:			
Manage Candidates	Adult, 1 and 2 person CPR;			
Early Eligibility Verification	Child and infant CPR;			
Course Completion Verification	Adutt/child/infant obstructed airway maneuvers.			
Practical Skills Verification Roster Review	as well as the following EMT Skills.			

- 5. Mark the candidates appropriately.
- Read the attestation statement, then click the **Submit** button

Displaying 10 C Last Name, First Init.	Not Our Student or Failed Final Attempt	Successful Practical Skills Completion	No Action	Practical Skills Test Date (mm/yyyy)
Binstock, Z.	•	0	۲	
Butsch, J.	0	0	۲	
Crilow, C.	•	0	۲	
Hampton, L.	0	0	۲	
Howard, M.	•	0	۲	
Lipps, S.	0	0	۲	
McLemore, C.	•	0	۲	
Ricca, C.	0	0	۲	
Wallace, K.	•	0	۲	
Wilks, B.	0	0	۲	